

19 February 2016

Our Ref: Hitchin 02.16
Your Ref:
Contact: Hilary Dineen
Direct Dial: 01462 474353
Email: hilary.dineen@north-herts.gov.uk

To: The Members of the Hitchin Committee of North Hertfordshire District Council:

Councillors: David Leal-Bennett (Chairman), R.A.C. Thake (Vice-Chairman), Allison Ashley, Judi Billing, Nicola Harris, Simon Harwood, Joan Kirby, Bernard Lovewell, Alan Millard, Frank Radcliffe, Deborah Segalini, R. Shakespeare – Smith and Adrian Smith.

You are invited to attend a meeting of the

HITCHIN COMMITTEE

to be held at

**WESTMILL COMMUNITY CENTRE,
JOHN BARKER PLACE, HITCHIN SG5 2PG**

On

TUESDAY 1 MARCH 2016

at

7.30 p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA - PART I

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 12 JANUARY 2016	-
<p>To take as read and approve as a true record the Minutes of the Meeting of this Committee held on 12 January 2016.</p>	
3. NOTIFICATION OF OTHER BUSINESS	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.</p>	
4. CHAIRMAN'S ANNOUNCEMENTS	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
5. HERTFORDSHIRE CONSTABULARY	-
<p>To receive a presentation from Hertfordshire Constabulary regarding the issues affecting the Hitchin area.</p>	
6. PUBLIC PARTICIPATION	-
<p>To receive presentations and petitions from members of the public including:</p> <ol style="list-style-type: none">1. Suggestions for Improvements to Hitchin Town Centre;2. National Childbirth Trust (NCT);3. Hitchin Stroke Group;4. Family Matters;5. Hitchin Thespians;6. Rhythms of the World.	
7. GRANTS, GRANT APPLICATIONS AND COMMUNITY UPDATE REPORT OF THE HEAD OF POLICY AND COMMUNITY DEVELOPMENT	1
<p>For the Committee to receive an update on activities in Hitchin and a review of budgets and determine grant applications.</p>	

ITEM	PAGE
8. HITCHIN TOWN CENTRE MANAGER	-
To receive an oral presentation from the Hitchin Town Centre Manager.	
9. BUTTS CLOSE AND CADWELL LANE MANAGEMENT PLAN REPORT OF THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES	21
To present the next Management Plan for Butts Close and a new plan for Cadwell Lane.	
10. INFORMATION NOTE - BANCROFT RECREATION GROUND INFORMATION NOTE OF THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES	93
To update Members on the current situation regarding the delivery of improvements to Bancroft Recreation Ground.	
11. INFORMATION NOTE: NORTH HERTFORDSHIRE DISTRICT MUSEUM AND COMMUNITY FACILITY AT HITCHIN TOWN HALL INFORMATION NOTE OF THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES	99
For the Committee to be advised on the current status of the re-development of Hitchin Town Hall and adjacent buildings in Brand Street.	
12. WARD AND OUTSIDE ORGANISATIONS – MEMBERS’ REPORTS	-
To receive any oral reports from Members regarding Ward matters and Outside Organisations.	

The dates and venues of the meetings of the Hitchin Committee to be held in the Civic Year 2016- 2017 are as follows:

Tuesday, 24 May 2016 – Westmill Community Centre
Tuesday, 6 September 2016
Tuesday, 6 December 2016
Tuesday, 7 March 2017